

EMBASSY OF THE REPUBLIC OF SOUTH AFRICA
WARSAW, POLAND

ul. Koszykowa 54, Trade Centre 6th Floor, 00-675, Warsaw. Entrance from ul. Poznanska 2/4
Tel +48 22 622 1031

ADVERTISEMENT: VACANCY FOR TEMPORARY CLEANER

Job purpose:

To provide general cleaning and keeping of the Embassy in an orderly condition.

Remuneration:

- The remuneration rate is PLN 31.50 per hour

Conditions:

- The temporary cleaner is required to be available for six (6) hours per day, three (3) days per week.
- Must hold valid documents to work in Warsaw, Poland
- Proficiency in English
- Valid Police Clearance

Job requirements:

- Practical cleaning experience in an office environment and working with several staff members.
- Must have knowledge about efficiency of cleaning material.
- Proper use and maintenance of cleaning equipment.
- Must be able to adapt easily, have sense of urgency and initiative.
- Valid Police clearance certificate.
- Must have Basic English.
- Good planning and organising skills.
- Ability to work in a team and requires little direct supervision.
- Must be able to express self well verbally & in writing on routine /familiar issues.
- Must be honest, punctual, dedicated and self-disciplined.

Interested parties must forward their detailed CV accompanied by certified copies of academic credentials and ID/Passport to **warsaw.admin@dirco.gov.za**.

Applications sent after the closing date will not be considered.

N.B. Correspondence will be conducted with applicants shortlisted for interview. If you don't hear from us 30 days after closing date you should consider your application unsuccessful.

Closing date: 02 October 2026